



UNITED CITIES AND LOCAL GOVERNMENTS  
ASIA PACIFIC

Vacancy No: UCLG ASPAC/LOCALSE SDGs/003/I/2021  
Post Title: Voluntary Subnational Review (VSR) Report Development Consultant for Indonesia  
Division: Programme and Project  
Duty Station: Remote  
Duration: 3 months  
Date Posted: 22 January 2021  
Closing Date: 27 January 2021

## Background

Sustainable Development Goals (SDGs)<sup>1</sup> ensure inclusive, equitable, prosperous and sustainable future for all. The provincial and local governments are mandated to implement the SDGs and can play a vital role in achieving Agenda 2030.

Indonesia is amongst the first countries to adopt the SDGs 2030 Agenda, considering SDGs as National Agenda for Development. The Government of Indonesia (GoI) has established a Presidential Regulation in 2017 and Ministerial Regulations in 2018 as the implementation guidance on SDGs for local governments to accelerate the attainment of the SDGs. The GoI has also set up a National Coordination Task Force for SDGs implementation, released the SDGs Roadmap and the National Action Plan, and integrate the SDGs into the National Mid-Term Development Plan. Furthermore, the GoI has released and updated Technical Guidance to prepare SDGs Local Action Plan along with its target indicators, and Technical Guidance for the SDGs implementation Monitoring and Evaluation. Indonesia was one of 47 countries presented its Voluntary National Review (VNR) of SDGs progress in 2019 session of the UN High-level Political Forum on Sustainable Development (HLPF). Indonesia is expected to submit the VNR again in 2021.

In the framework of SDG implementation, all national governments of UN member states have committed to submit their VNR to the United Nations about their progress in implementation. Between 2016 and 2020, 168 countries have already presented their VNRs. In 2021, more countries will follow (for the moment 43 countries, see the list of countries below). The VNR is presented in the framework of the High-Level Political Forum (HLPF), which the UN organises every July in New York.

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<sup>1</sup> Sustainable Development Goals (SDGs) are a collection of 17 global goals set by the United Nations General Assembly in 2015 for the year 2030

## **PRELIMINARY LIST OF COUNTRIES THAT WILL REPORT TO THE UN HLPF IN 2021 (44.):**

**Africa** (11): Angola, Cabo Verde, Chad, Djibouti, Egypt, Madagascar, Namibia, Niger, Sierra Leone, Tunisia, Zimbabwe.

**Asia Pacific** (11): Buthan, China, Indonesia, Japan, Laos, Malaysia, Marshall Islands, Myanmar, North Korea, Pakistan, Thailand.

**Eurasia** (1): Azerbaijan.

**Europe** (9): Cyprus, Czech Republic, Denmark, Germany, Norway, San Marino, Slovakia, Spain, Sweden.

**Latin America & Caribbean** (10): Antigua and Barbuda, Bahamas, Bolivia, Colombia, Dominican Republic, Guatemala, Mexico, Nicaragua, Paraguay, Uruguay.

**Middle East and West Asia** (2): Iraq, Qatar.

For the past few years, UCLG has submitted to the United Nations a report which collects the voice and deeds of local and provincial governments on SDGs and their implementation, *Towards the Localization of the SDGs* (see <https://www.gold.uclg.org/reports/other/local-governments-and-localization-sdgs>) and supported Local Governments Associations in six countries to submit their Voluntary Subnational Review (VSR: Benin, Costa Rica, Ecuador, Kenya, Mozambique and Nepal). In 2021, UCLG plans to submit a newer edition of the report while also, assist national local government associations to prepare their contribution to the VNR processes active in their own countries and – possibly – even submit their own report to the UN.

United Cities and Local Governments Asia Pacific (UCLG ASPAC) is the united voice and advocate of democratic local self-government, which promotes cooperation between governments and within the wider international communities in the Asia-Pacific Region. The ASPAC is the biggest of the Regional Sections in UCLG with linkages to more than 7,000 local governments across Asia and the Pacific regions. UCLG ASPAC, in partnership with the Association of Indonesian Municipalities (AIM or APEKSI) and with financial support from European Union (EU), is implementing LOCALISE SDGs programme in Indonesia (2018-2021). The LOCALISE SDGs covers the advocacy, capacity building and knowledge exchange components.

### **Objectives**

The purpose of this assignment is to provide technical support to develop Voluntary Subnational Review (VSR) report, comprised of data (qualitative and quantitative) and best practices of local governments work and contribution to the localisation of SDGs in Indonesia. The findings of the VSR will contribute local government's inputs in the process of developing Voluntary National Reviews (VNR) 2021, by the Government of Indonesia to the HLPF.

It is essential to acknowledge even more the immense work that local and provincial governments put into localisation, an effort without which the SDGs would be ultimately unattainable (although if they do not label their actions as “SDGs”). Hence, UCLG ASPAC and UCLG aim at collection of information on what local governments in Indonesia are doing for the localisation of SDGs in their respective territories. The information shall not only include the local data that shows impact of the SDGs mainstreamed policies but also the qualitative

information of the local and provincial government's experiences, policies, and practices, embedded for localisation of SDGs in municipal services.

The expected outcomes of the study assignment are as follows:

- Active and visible participation of local and provincial governments, and their associations, in Indonesia's VNR (as well as stronger and better references to the activities of local governments in the VNRs).
- Advocacy tool for local and provincial governments to create their own report, collecting evidence and accounts of SDG localisation and advancing concrete proposals to national and international institutions to empower local governments even more.
- A showcase of such local reports in national workshops and/or before the UN in the HLPF framework.

### Scope of Work/Key Duties

This assignment is to develop a detail study report consisting of analyses of local government work and role in localisation of SDGs through consultations, surveys to municipalities, interviews and meetings to collect information, etc. The scope of work shall be as follows:

- 1) Support the identification and the mapping of those **local and provincial governments that have made strides to integrate the SDGs in their action, and how** (e.g., declarations of interest, alignment of local development plans and budgets with the SDGs, SDG integration in programmes and projects, indicators utilised, etc.).
- 2) Select several examples of **local and provincial governments whose work is already more advanced as 'pilot case studies on the localisation of the SDGs'** and may be useful for the national government's VNR. Case studies collected by the LOCALISE SDGs programme of UCLG ASPAC will be included.
- 3) Link the work done by local governments to the localisation and/or implementation of SDGs
- 4) Identify **local, provincial or national monitoring instruments or databased** available that can contribute to measure subnational progress in the implementation of the SDGs.
- 5) Desk work: analyse the **institutional context of local governments** in Indonesia to support the localisation of the SDGs: decentralisation trends, devolved and shared powers and responsibilities between local, provincial and national governments, fiscal decentralisation. The place of provincial and local governments in the national development strategies for SDGs implementation. Involvement of local governments in the preparation of the VNR (in 2018 and 2021) and in the national coordination mechanism (Sustainable Development Council or National Committee for SDGs).
- 6) Prepare a **self-standing publication or Voluntary Subnational Report from the associations on how local and provincial governments in Indonesia are contributing to the localisation of the SDGs.**

The report will contribute to support local and provincial governments in the efforts to report on their initiatives for the localisation of the SDG. It could also contribute to assess their strategies

and strengthen their advocacy activities to promote the localisation of the SDGs. The final structure of the report will be guided by UCLG ASPAC.

The assignment is expected to be up to **50 working days and shall take place between the 1<sup>st</sup> Feb 2021 to 30<sup>th</sup> April 2021**. The bidders are required to submit a detail work plan.

### **Qualifications**

The consultant/firm must have demonstrated expertise and experience in the areas of local government, research and the SDGs. More specifically, the firm/consultant must have demonstrated experience in the following;

- ❖ Having, at minimum, a master's degree in social sciences and other related majors;
- ❖ At least 10 years of demonstrated and excellent past experience in developing similar researches and studies;
- ❖ Deep knowledge of political, legal and development context at Provincial, City, Regency/District, and Village level;
- ❖ Capable to dialogue with provincial and local governments, and with the associations of local governments and local legislative councils (include but not limited to APEKSI, APPSI, and ADEKSI) and seeking their support and political will for engaging government officials in VSR process;
- ❖ Capable to perform the scope of work as set out above to a very high standard;
- ❖ Able to communicate in both verbal and written English;
- ❖ Capable of work with minimum supervision and in a team;
- ❖ Has previous experience and knowledge about VNR and other reporting process on SDGs in Indonesia;
- ❖ Active involvement in any established SDGs Centers in Indonesia will be an advantage.

### **Deliverables**

Following shall be key deliverables for this assignment:

1. Consultations with local government officials and political representatives;
2. Collected best practices for case studies;
3. 6-8 Focused Group Discussions with key provincial and local level stakeholders;
4. Questionnaire and/or other data/ information/data collection tools
5. The first draft of report, with recommendations for internal review by UCLG ASPAC;
6. The final report (in English and Bahasa Indonesia) considering any feedback from at least APPSI, APEKSI, and ADEKSI, before final sign off and payment.

### **How to apply**

To apply, the consultant/firm is required to submit the following:

- i. Proposal for developing VSR report, with details of methodology, workplan, estimated budget and level of effort. (Not more than 5-6 pages)
- ii. Details of past relevant work experience i.e. research& analysis, work with provincial/local government and developing case studies etc.
- iii. CVs of the consultant(s) with relevant experience. The consulting firm is required to submit its profile along with CVs.
- iv. Financial Proposal (submitting the rate for the entire assignment including travelling, boarding and lodging of the consultant/firm, inclusive of applicable taxes).

The hiring process of the consultant is only for an identified institution/consulting firm (closed competition). The Consultant/Firm should declare any potential conflicts of interest arising before, during the conduct of key activities or at the later stage that they may be aware of. Responsibility for this lies with the contracted party, and they will be expected to complete a signed declaration to this effect.

Please send your complete application to [recruitment@uclg-aspac.org](mailto:recruitment@uclg-aspac.org), copied to [project\\_manager1@uclg-aspac.org](mailto:project_manager1@uclg-aspac.org) before **27 January 2021**. Only selected ones will be contacted.

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