



**UCLG ASPAC
COUNCIL MEETING**
Haikou
28 - 30 October 2026



THE 2026 UCLG ASPAC COUNCIL MEETING

**“Leveraging the Free Trade Port:
Building a Green, Smart, and Inclusive Future for Asia-Pacific Cities”**
28-30 October 2026 | Renaissance Haikou Hotel, Haikou, China

INFORMATION NOTE ON LOGISTICAL ARRANGEMENTS

1. EVENT OVERVIEW

The 2026 UCLG ASPAC Council Meeting will be held in Haikou, China, hosted by the Haikou Municipal People’s Government, with the support of the Chinese People’s Association for Friendship with Foreign Countries (CPAFFC).

The event will bring together UCLG ASPAC leadership, Executive Bureau and Council members, local governments, development partners, and stakeholders from across the Asia-Pacific region and beyond.

2. MEETING DATE AND VENUE

Dates: 📅 **28-30 October 2026**
(Arrival: 27 October 2026 | Departure: 31 October 2026)

Venue & Main Hotel:

🏨 **Renaissance Haikou Hotel**

📍 Haikou, Hainan, China

Meeting Mode:

✓ Offline / In-person

Working Language:

English

3. HOW TO GET TO HAIKOU

By Air

Regular Flights



Origin City – Haikou Meilan International Airport (HAK),
Haikou, Hainan Province, China

Airport Address:

Meilan District, Haikou, Hainan Province, People's
Republic of China (approx. 20 km / 20–30 minutes by
car from the venue hotel, traffic dependent).

Location (Google Maps): [View on Google Maps](#)

4. VISA INFORMATION

- Hainan Province operates a 30-day visa-free entry policy for ordinary passport holders of 59 eligible countries entering directly through an approved Hainan port, including Haikou Meilan International Airport, for purposes such as conferences and business meetings. Please check whether your country is on the eligible list before travelling through this link:
 - <https://en.nia.gov.cn/n147418/n147463/c180637/content.html>
- This Hainan visa-free arrangement is valid only within Hainan Province; it does not permit onward travel to other parts of mainland China. Participants planning to visit other Chinese cities before or after the Council should apply for a standard Chinese visa.
- Participants who are not eligible for the Hainan visa-free policy, or who prefer to hold a visa in advance, are encouraged to apply for the appropriate Chinese visa at the nearest Chinese Embassy or Consulate well ahead of travel.
- It is advisable for all international participants to carry a printed copy of the official invitation letter, as it may be requested at immigration or during visa application.
- The Secretariat can provide an official invitation letter to support visa applications upon request.

Visa Invitation Letter

- If you require an invitation letter from the host city as part of the visa application process,
please contact UCLG ASPAC Secretariat at: secretariat@uclg-aspac.org.
- Kindly submit a copy of passport and travel information well in advance.

5. ACCOMMODATION

Official Meeting Hotel:

Renaissance Haikou Hotel, Mission Hills
Haikou, Hainan Province, China



Hotel Room Information

Hotel Name	Room Type	Price ¥	Number of Rooms
The Ritz-Carlton	Twin	¥ 800.00	60
	Double	¥ 800.00	90
	Suite	¥ 2,000.00	10
Renaissance	Twin	¥ 350.00	130
	Double	¥ 350.00	110
	Suite	¥ 1,000.00	10
Mission Hills Resort	Twin/Double	¥ 550.00	200
	Junior Suite	¥ 1,000.00	40
	King Suite	¥ 2,000.00	12

The room rates include breakfast.

Check-in: 14:00 (GMT+8)

Check-out: 12:00 (GMT+8)

For international guest reservations, the hotel booking PIC operates on a rotational basis. Participants may contact the hotel reservation line at any time:

Tel: +86-898-36699666

Email: rc.hakrz.reservation@ritzcarlton.com

6. LOCAL TRANSPORTATION

Airport Transfers

- **Airport-Hotel-Airport shuttle services** will be provided by the host city for registered participants.
- To arrange pick-up and drop-off services, participants are kindly requested to submit:
 - Flight itinerary
 - Arrival and departure details

Details on submission procedures will be shared closer to the event.

7. REGISTRATION

- All participants are required to register online through: www.uclgaspac-connect.org
- On-site registration desks will be available at the venue during the event days.



- There is **no registration fee** to attend the 2026 UCLG ASPAC Council.

8. PROGRAMME HIGHLIGHTS

- Executive Bureau, Council and Committee Meetings
- High-Level Opening and Closing Ceremonies
- Panel Discussions
- Youth Development Dialogue
- Side Event on Marine Economic Cooperation & Sustainable Development Exchange
- Business Matchmaking
- Tree Plantation Activity
- Site Visits: Haikou in Transformation: Building a Sustainable, Innovative and Globally Connected City

(Please refer to the Tentative Programme for full details.)

9. MEETING PACKAGE

The host will provide a meeting package for the official programme, including coffee breaks and lunch on meeting days. Dinner will be provided on 27, 28, 29, and 30 October 2026, in line with the official programme.

10. OTHER EXPENSES

Any expenses not specifically mentioned in this information note (e.g., personal meals outside the official programme, laundry, minibar, and room service) shall be borne by the respective participants.

11. OTHER INFORMATION

Time Zone:

Haikou operates on **China Standard Time (GMT+8)**.

Weather:

In late October, Haikou is generally warm and humid, with daytime temperatures around 27–29°C and nighttime temperatures around 23–24°C. The weather is typically a mix of sunshine and cloud, with a moderate chance of rain. Light, breathable clothing, together with a compact umbrella or light rain jacket, is recommended.

Electricity/Voltage:



China, including Hainan, uses a standard voltage of 220V with a frequency of 50Hz, and common plug types are A, C, and I. Most modern devices (laptops, phone chargers) support this voltage range, but travellers from countries using different plug types may need a universal adapter.

Currency:

The official currency is the Chinese Yuan / Renminbi (CNY/RMB). Mobile payment platforms (Alipay and WeChat Pay) are the dominant form of payment in daily life; some now support linking foreign bank cards, but it is advisable to also carry a modest amount of cash.

Card Payments:

Major international credit and debit cards (Visa, Mastercard, UnionPay) are generally accepted in hotels, larger restaurants, and shopping malls, but smaller shops, street vendors, and local eateries often rely on mobile payment or cash only.

ATMs & Money Exchange:

ATMs accepting international cards are available at the airport, in major hotels, and at Bank of China branches in the city centre. Currency exchange services are also available at the airport and at major banks.

11. IMPORTANT NOTES

- Participants are advised to arrange travel and visa applications early.
- Further logistical updates will be communicated by the Secretariat.
- The organisers reserve the right to make adjustments to logistical arrangements if necessary.

12. CONTACT INFORMATION

For any inquiries related to the event, you can contact:

UCLG ASPAC Secretariat

Ms. Desra Hilda Defriana
MS and Admin Manager
Email: desra.defriana@uclg-aspac.org

Mr. Mohammad Ridwan
AGMF Programme Officer
Email: mohammad.ridwan@uclg-aspac.org



Haikou Municipal People's Government

Mr. Freddie / Ms. Zhao Zhonghui
Haikou Foreign Affairs Office
Tel: +86-898-6872 0191
Fax: +86-898-6872 0227
Email: faohk@haikou.gov.cn

For room reservation, please contact:

For international guest reservations, please contact:

Hotel Reservation Line: +86-898-36699666

Email: rc.hakrz.reservation@ritzcarlton.com

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